

**Model Risk Assessment for Schools February 2021 (Return to Full Opening Following National Lockdown on March 8th)  
Assessed by: Bristol City Council Corporate Safety, Health & Wellbeing Team**

**Section: Schools**

**Review dates: as dictated by issuing of new Government guidance**

Schools must review & update their Risk Assessments prior to return to full opening 8/3/21. This Risk Assessment must be shared with staff. Pupils, parents/ carers will need to be informed and reassured of the measures in place to control the transmission of Covid-19. The changes implemented should be Equality Impact Assessed and proper consideration given for protected characteristics. All schools should also review and update their wider risk assessments considering the implications of coronavirus (COVID-19). All schools should have completed Bristol City Council CHaSMS. Schools should be aware that the HSE are making spot-check visits. You should comply with inspectors' instructions (or their colleagues in CIVICA). **Contact [hr.corporatesafety@bristol.gov.uk](mailto:hr.corporatesafety@bristol.gov.uk)**

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>  
[Schools coronavirus \(COVID-19\) operational guidance \(publishing.service.gov.uk\)](https://www.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/531212/schools-coronavirus-covid-19-operational-guidance.pdf)

Read alongside guidance entitled 'Supporting Bristol children and young people returning to formal education following the COVID 19 outbreak' is available on the Learning City webpage under the Education tab at <https://www.bristollearningcity.com/bcc-guidance-supporting-the-return-to-formal-education/>

In all education, childcare and social care settings, preventing the spread of coronavirus (COVID-19) involves dealing with direct transmission (for instance, when in close contact with those sneezing and coughing), indirect transmission (via touching contaminated surfaces) and potential for air mediated transmission (if prolonged exposure in an enclosed space with inadequate ventilation). A range of approaches and actions should be employed to do this. These can be seen as a hierarchy of controls that, when implemented, creates an inherently safer system, where the risk of transmission of infection is substantially reduced. These include:

- Minimising contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend childcare settings, schools or colleges
- Ensuring good natural ventilation (opening windows & doors except fire doors)
- Cleaning hands more often than usual - wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered
- Ensuring good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- Cleaning frequently touched surfaces often using standard products, such as detergents and bleach
- Minimising contact and mixing by altering, as much as possible, the environment (such as classroom layout) and timetables (such as staggered break times)
- Grouping children together and avoiding contact between groups
- Staff maintaining distance from pupils and other staff as much as possible
- Use of outside space for learning & increasing ventilation
- Engaging with Asymptomatic Testing and NHS Test and Trace processes where appropriate
- Wearing face coverings where it is advised
- Contain any outbreak by following local health protection team advice.
- Manage and report confirmed cases of coronavirus (COVID-19) amongst the school community.

**IMPORTANT: If you or someone in your home has a symptoms of Covid-19 (a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell), STAY AT HOME and CALL 119 or <https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/> or <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>**

# SECTION 1- Identifying Hazards and Existing Precautions

This section details the hazards and what is already in place to control them.

Add or remove and then describe further control measures you will undertake in Section 2.

What is the Task/Activity or Workplace Environment You Are Assessing ?	What Hazards Are Present or May Be Generated?	Who is affected or exposed to hazards?	What is the Potential Severity of Harm (Risk Rating Matrix Table 1)?	What <b>Precautions</b> are Already in Place to Either Eliminate or Reduce The Risk of an Accident Happening (Existing Controls)?	What is the Likelihood of harm occurring? (Risk Rating Matrix Table 1)?	What is The Risk Rating (See Note Below & Risk Rating Matrix Table 2)
School buildings	Buildings and systems e.g. heating & water systems not functioning safely after period of closure or partial closure	Staff pupils, visitors	serious	<p>All systems should be checked: heating, water safety, CCTV, kitchen, fire alarm and safety systems, gas, security, ventilation, fire exits etc.</p> <p>A deep clean may be needed if reopening unused areas, following cleaning guidance.</p> <p>DfE guidelines Pg 49 &amp; 50  <a href="https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/964351/Schools_coronavirus_operational_guidance.pdf">https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/964351/Schools_coronavirus_operational_guidance.pdf</a></p> <p>HSE GUIDANCE:  <a href="https://www.hse.gov.uk/coronavirus/working-safely/index.htm">https://www.hse.gov.uk/coronavirus/working-safely/index.htm</a></p>	possible	medium
Buildings	Air-conditioning system circulates virus present in school	Staff pupils, visitors	serious	<p><a href="https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation.htm">https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation.htm</a></p> <p>Systems should not recirculate air throughout a building.</p> <p>Fresh air intake is required.</p> <p>Natural ventilation – opening windows (top opening when weather is colder will prevent direct draughts) and doors (except Fire Doors)</p>	possible	high
Travel to and from schools	1. Potential for infection  2.	Staff, pupils, visitors	major	<p><b>Public Transport</b></p> <p>Face coverings are required at all times on public transport (for children over the age of 11)</p> <p>Avoid use of public transport wherever possible and use staggered start times to alleviate pressure on public transport</p> <p>Where unavoidable follow PHE guidance</p>	possible	high

	Infesting others, as above			<a href="https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers">https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers</a>		
Staffing allocation	As 1 and 2 above	Staff, pupils, visitors	major	<p>Staffing allocation by Headteacher may need to be done on a daily basis and consider the following:</p> <p>Authorisation onto the school site will be by the Headteacher.</p> <p>No persons should enter the site if they, or anyone in their household, have Covid-19 symptoms.</p> <p>All staff (incl.PPA, Supply cover, peripatetic etc.) medical needs to be discussed with the Headteacher prior to their entering the school <a href="http://intranet.bcc.lan/ccm/content/articles/people/health-wellbeing-work/covid-19-risk-assessment-form.en">http://intranet.bcc.lan/ccm/content/articles/people/health-wellbeing-work/covid-19-risk-assessment-form.en</a></p> <p>In the case of key personal being absent the school may have to be fully or partially closed (Eg. caretaking staff, DSL Team, Qualified classroom staff) Clinically Extremely Vulnerable Staff must work from home. <a href="https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19">https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19</a></p> <p>Staff must have read the risk assessment or school protocol for safe working in school and agree to adhere to it before entering.</p> <p>We consider implications of trauma staff or pupils may have suffered: See BCC 'Returning to Education Guidance' referenced at top of this document.</p> <p>Suitable and sufficient provision is made for the provision of first aid, physical intervention, emergency procedures response, etc. It is accepted that social distancing cannot be maintained during the delivery of first aid, but physical contact is kept to a minimum, and those administering first aid should wear PPE appropriate to the circumstances. Wash hands and ensure the affected area is cleaned upon completion. See: <a href="https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care">https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care</a> (under Review February 2021)</p> <p>Staff to follow social distancing and maximum occupancy guidance in offices/staff rooms/close working in rooms etc.</p> <p>Lone working will not occur in line with the school policy</p> <p>3 separate staff rooms will be provided.</p> <p>Staff to avoid non-essential trips within the buildings. Reduce maximum occupancy for lifts, hand sanitiser is provided on the front desk for the operation of lifts and we encourage staff and any visitors to use stairs where possible. Avoid employees working face-to-face.</p>	possible	high

				Use screens to create a physical barrier between people where appropriate		
Poor hygiene	As 1 and 2 above	Staff, pupils, visitors	major	<p>Existing good practices and Government advice</p> <p>Frequent handwashing 20 second or more &amp; signage at sinks</p> <p>Catch it, Kill it, Bin it. Ensure tissues and lined bins in all areas &amp; signage to reinforce.</p> <p>Increased general cleaning and high touch point cleaning every lunchtime and at the end of the day – cleaning materials available in all areas</p> <p>Handsanitiser available as an alternative where handwashing with soap &amp; water is not readily available</p> <p>Children <a href="https://campaignresources.phe.gov.uk/schools">https://campaignresources.phe.gov.uk/schools</a></p> <p>Avoid touching hands to face but if necessary clean before and afterwards</p> <p>Restrict the number of people using toilet facilities at any one time e.g. staff to supervise.</p> <p>Provide suitable and sufficient lined bins for hand towels with regular removal and disposal and tissues available close to hand around the buildings.</p> <p>Talks carried out for all people on site, warning them of the risks posed by the virus as well as the control measures outlined in this assessment and from government guidance. This will include informing people of the known symptoms.</p>	possible	high
Access to and egress from buildings	As 1 and 2 above	Staff, pupils, visitors	major	<p>3 different entrances to be used</p> <ul style="list-style-type: none"> <li>- Carpark for squirrels</li> <li>- Portacabin entrance for fireflies</li> <li>- Front entrance for Owls, Butterflies, Woodpeckers and Hedgehogs.</li> </ul> <p>Arrival and finishing times staggered (3 separate times separated by 15minute intervals)</p> <p><b>In reception areas:</b></p> <p><b>Wear Face Covering</b></p> <p>Wash/sanitise hands on arrival and departure</p> <p>Use automatic doors where available</p> <p>Avoid having to touch surfaces where possible.</p> <p>Keep number of visitors as low as possible.</p> <p>Advise parents/carers of need to minimise numbers of people in building before school opens. Consider not allowing parents/carers beyond enclosed reception area.</p> <p>Notices to inform of protocols - No persons should enter the site if they have Covid-19 symptoms, 2m distance, hand washing / sanitising etc.</p> <p>Payments to schools should be taken by contactless methods wherever possible</p>	possible	high

Corridors	As 1 and 2 above	Staff, pupils, visitors	major	<p>Whilst brief passing in a corridor is low risk, use social distancing guidelines of 2m minimum distance wherever possible. Use visual reminders of the 2m distance e.g. on floors and walls Use one-way circulation systems where possible and keep movement around school to a minimum.</p>	possible	high
Playgrounds/ outside areas	As 1 and 2 above	Staff, pupils, visitors	major	<p>Food and drink should only be consumed in dedicated facilities. Break times should be staggered to reduce congestion and contact at all times and to allow cleaning between groups.</p>	possible	high
Dining areas	As 1 and 2 above	Staff, pupils, visitors	major	<p><a href="https://www.gov.uk/guidance/guidance-for-food-businesses-on-coronavirus-covid-19">Guidance for food businesses on coronavirus (COVID-19) - GOV.UK (www.gov.uk)</a></p> <p>Hand cleaning facilities or hand sanitiser should be available at the entrance of any room where people eat and should be used by all people when entering and leaving the area.</p> <p>Reconfigure seating to accommodate safe spacing &amp; social distancing between groups. Food displays should be protected against contamination by coughing, sneezing, etc. Drinking water should be provided and enhanced cleaning measures of the tap mechanism introduced. Tables and chairs should be cleaned between each use. All rubbish and waste should be put straight in the bin by the user and not left for someone else to clear up. All areas used for eating must be thoroughly cleaned at the end of each break and shift, including chairs, door handles,</p> <p><b>Staff Room</b> Staff must clean surfaces and equipment used as they finish.</p> <p>Staff to have own cutlery etc. in staff room or use of dishwasher to sterilise. Enhanced Cleaning procedure for kettles fridges etc.</p>	possible	high
Classrooms	As 1 and 2 above	Staff, pupils, visitors	major	<p>·</p> <p>Maintaining distinct groups or 'bubbles' that do not mix makes it quicker and easier in the event of a positive case to identify those who may need to self-isolate, and keep that number as small as possible. Schools must do everything possible to minimise contacts and mixing while delivering a broad and balanced curriculum. The combination of measures used, maintaining distancing and keeping groups separate, will be dependent upon the age of children and the space available in the buildings. Groups should be kept apart, not share rooms/spaces or resources as far possible.</p> <p>Keep a simple record of children and staff in each group, where they go and who they have contact with in school.</p> <p>All persons are to wash their hands upon entering classrooms and following visits to the toilet. Strict hygiene rules to be implemented, all staff to be asked to do the following:</p> <ul style="list-style-type: none"> <li>• Wash hands on entry.</li> <li>• Use alcohol-based hand sanitiser.</li> <li>• Wash hands frequently.</li> <li>• Wash hands if face is touched</li> <li>• All hand contact surfaces to be cleaned throughout the day.</li> </ul>	possible	high

				<p>Only use cleaning products supplied by the school.</p> <p><b>Equipment:</b> All equipment will be cleaned down before use by a different group of children (I.e. Wednesday lunchtime). Sports, art and science materials should be cleaned between different groups' uses or left out of use for 48hours (72 for plastics). Equipment brought from outside school should be kept to essentials only. Resources such as books should be taken home only if they are essential to home learning and should be isolated as with other shared equipment upon return and hands washed after handling.</p> <p><b>Staff to staff interaction;</b></p> <ul style="list-style-type: none"> <li>• staff should only complete activities which relate directly to their job descriptions which cannot be completed at home.</li> </ul> <p><b>Activities and resources</b></p> <ul style="list-style-type: none"> <li>• All resources to be cleaned after use (including computers).</li> </ul>		
School activities	Transmission of infection with Covid-19 during school activities	Staff, pupils, visitors	major	<p>Music activities involving singing and instruments - reduce the risk, particularly when pupils are playing instruments or singing in small groups by for example, physical distancing and playing outside wherever possible, limiting group sizes to no more than 15, positioning pupils back-to-back or side-to-side, avoiding sharing of instruments, and ensuring good ventilation.</p> <p>School visits: Currently No day trips, overnight UK trips or continental visits</p>	possible	high
External providers, visitors, supply teachers and contractors	As 1 and 2 above	Staff, pupils, visitors	major	<p>Only contractors carrying out essential maintenance deemed necessary to the safe running of the school are to be allowed on site and will read and comply with signs in reception regarding good hygiene. No persons should enter the site if they have (or share household with anyone displaying) Covid-19 symptoms.</p> <ul style="list-style-type: none"> <li>• Staff and contractors are to maintain a safe distance between themselves and others (2 metres).</li> <li>• All contractors are to wash/sanitise their hands upon entering the site.</li> <li>• Strict hygiene rules to be implemented, all contractors are to be asked to do the following: Wash hands on entry into individual work areas – or use alcohol-based hand sanitiser. Repeat the hand washing/sanitising frequently.</li> <li>• Site inductions are to be carried out following social distancing principles (2m separation).</li> </ul> <p>The contractor is to notify the premises staff of all areas visited, in order that these can then be thoroughly cleaned. Supply teachers, peripatetic teachers and/or other temporary staff can move between schools. They should ensure they minimise contact and maintain as much distance as possible from other staff. Keep a record of who visits, when and where they went.</p>	Possible	high
Deliveries	As 1 and 2 above	staff		<p>Deliveries are planned to avoid drop off and pick up times. Good hand &amp; respiratory hygiene observed. Face covering worn <a href="https://www.gov.uk/coronavirus">https://www.gov.uk/coronavirus</a> <a href="https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19">https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19</a></p>	possible	high

Cleaning	As 1 and 2 above	Staff, pupils, visitors	major	<p>Existing Public Health England (PHE) /Government guidance as above  <a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings">https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings</a></p> <p>Continue to follow Government guidance.  Cleaning protocol is as follows:</p> <ul style="list-style-type: none"> <li>• Extra attention is to be given to frequently-touched areas and surfaces, e.g. doors, toilets, door handles, finger plates, phones, light switches and door fobs, lift button panels, window handles, taps, sinks, shared keyboards &amp; mice, etc.</li> <li>• Classrooms to be cleaned in during &amp; at the end of the day</li> <li>• Cleaning of sinks, taps, hand towels and hand wash are to be checked and replaced as needed</li> <li>• Enhance the cleaning regimes for toilet facilities, particularly door handles, locks, toilet flush, etc</li> <li>• Only cleaning products supplied by the school are to be used.</li> <li>• Bin liners should be used in all bins &amp; emptied regularly</li> <li>• Consider storage for staff clothes and bags</li> </ul> <p>Extra supplies of soap, hand sanitiser and paper towels are securely stored.</p>	possible	high
Discovery of (or by) a person with Covid-19 symptoms	As 1 and 2 above	Staff, pupils, visitors	major	<p>Ensure a clear contingency plan is in place and communicated to all staff.</p> <p>If a person displays symptoms - A high temperature or a new persistent cough, a loss of or change to sense of smell or taste they should:</p> <ul style="list-style-type: none"> <li>• Notify the Headteacher immediately who should contact PHE SW HPT on 0300 303 8162 and make a list of the contacts that person has had – direct close contacts, proximity contacts and contact while travelling in a car. See: Govt guidance at the top of this document.</li> <li>• Avoid touching anything.</li> <li>• Go home immediately. Children waiting to be collected by their parent to be supervised in separate designated room where possible. PPE should be worn by the adult supporting them as they await collection. A fluid-resistant surgical face mask should be worn by the supervising adult if a distance of 2 metres cannot be maintained.</li> <li>• All other persons are to maintain a safe distance from affected individual.</li> <li>• If they need to cough or sneeze this should be into a tissue which is then put into a bin, or if they do not have tissues, cough and sneeze into the crook of their elbow.</li> <li>• They must then follow the guidance on self-isolation of 8 days –(the day of onset of symptoms plus 7) and not return to school until their period of self-isolation has been completed</li> <li>• They should be advised to get tested Contact NHS online 111 or call 119.</li> <li>• If their test is positive they should follow the gov guidance:  <a href="https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection">https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection</a></li> <li>• . If their test is negative and they still have symptoms they could have a cold or flu and so should stay away to avoid infecting others.</li> <li>• Keep confidential pupils and staff who test positive for coronavirus unless it is essential to protect others.</li> <li>• Areas occupied and equipment used by the affected person are to be isolated for 72 hours, then thoroughly</li> </ul>	possible	high

				<p>cleaned and disinfected.</p> <p><a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings">https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings</a></p> <ul style="list-style-type: none"> <li>A note of all persons who the affected person has been in contact with is to be made, and these are to be monitored for symptoms throughout the following two weeks</li> </ul> <p><b>Use PHE SW HPT Flowchart for confirmed cases. Ring them on 0300 303 8162.</b></p> <p><b>DfE advice line 0800 046 8686</b></p>		
Emergency evacuations	As 1 and 2 above	Staff, pupils, visitors	major	<p>Schools' specific evacuation plan</p> <p>Emergency evacuations are to take place following social distancing principles as far as is reasonably practicable. At assembly areas a 2m separation must be observed. We will gather on the MUGA with as much social distancing in place as possible</p>	possible	high
Altered teaching protocols/ curriculum	Stress	Teaching staff, pupils	major	<p>Stress Risk Assessment for Staff - these will be completed as necessary and staff suffering from stress will be identified</p> <p>BCC EAP</p> <p><b>It should be noted that many routine activities will take more time to complete.</b></p> <p>Remote education continues. <a href="https://www.gov.uk/government/collections/case-studies-remote-education-practice-for-schools-during-coronavirus-covid-19">https://www.gov.uk/government/collections/case-studies-remote-education-practice-for-schools-during-coronavirus-covid-19</a></p> <p><a href="https://www.gov.uk/government/news/extra-mental-health-support-for-pupils-and-teachers">https://www.gov.uk/government/news/extra-mental-health-support-for-pupils-and-teachers</a></p>	possible	high
Working with pupils who are experiencing stress or trauma	Secondary and vicarious trauma:	All staff	major	<p><b>It should be recognised that all staff will be experiencing a higher than normal level of stress. Measures to control this should be considered according to the needs and the working practices of each school.</b></p> <p>Engage with workload reduction <a href="https://www.gov.uk/guidance/school-workload-reduction-toolkit">https://www.gov.uk/guidance/school-workload-reduction-toolkit</a></p> <p>Schools should closely monitor the wellbeing of their pupils as they manage change and offer supports. Safeguarding concerns should be considered.</p> <p>Make relevant managers/staff aware of risks. Conduct training on trauma. Emphasise BCC EAP. One member of staff will complete the trauma informed practice diploma to support colleagues. We also have 2 trained mental health first aiders.</p> <p>Schools should be closely monitoring the wellbeing of their staff, including leadership, particularly regarding anxiety, bereavement or stress and giving proper supports. This will be done through regular supervision.</p> <p>Staff should be reminded of the availability of Bristol City Council Employee Assistance Programme. 24/7, free, confidential, access for staff to a trained counsellor on 0800 111 6387.</p> <p>Government guidance on extra support: <a href="https://www.gov.uk/government/news/extra-mental-health-support-for-pupils-and-teachers">https://www.gov.uk/government/news/extra-mental-health-support-for-pupils-and-teachers</a></p>	possible	high
Safeguarding	Pupil becomes isolated due to need for home learning	Pupils	Major	<p><a href="https://www.gov.uk/government/publications/covid-19-safeguarding-in-schools-colleges-and-other-providers/coronavirus-covid-19-safeguarding-in-schools-colleges-and-other-providers">https://www.gov.uk/government/publications/covid-19-safeguarding-in-schools-colleges-and-other-providers/coronavirus-covid-19-safeguarding-in-schools-colleges-and-other-providers</a></p> <p><a href="https://www.gov.uk/guidance/safeguarding-and-remote-education-during-coronavirus-covid-19">https://www.gov.uk/guidance/safeguarding-and-remote-education-during-coronavirus-covid-19</a></p>	Possible	high
		pupils	major	Review and revise E-safety policies and teaching	possible	high



	Poor E-safety and increased use of online resources					le
Education provision	Pupil's loss of education and wellbeing	pupils	Seriou s	<p>Existing education / welfare provision</p> <p>Continue to make consistent contact with pupil and family</p> <p><a href="https://www.gov.uk/government/news/extra-mental-health-support-for-pupils-and-teachers">https://www.gov.uk/government/news/extra-mental-health-support-for-pupils-and-teachers</a></p> <p><a href="https://www.gov.uk/government/publications/keeping-children-safe-in-education--2">https://www.gov.uk/government/publications/keeping-children-safe-in-education--2</a></p> <p>Remote learning must happen at all times when learning would be undertaken if a pupil was in school</p> <p>Consider access to home learning <a href="https://www.gov.uk/government/publications/coronavirus-covid-19-online-education-resources">https://www.gov.uk/government/publications/coronavirus-covid-19-online-education-resources</a></p> <p>Consider applying for government-funded access to one of two free-to-use digital education platforms <a href="https://covid19.thekeysupport.com/covid-19/deliver-remote-learning/make-tech-work-you/digital-education-platform-hub/">https://covid19.thekeysupport.com/covid-19/deliver-remote-learning/make-tech-work-you/digital-education-platform-hub/</a></p> <p>Access to: <a href="https://get-help-with-tech.education.gov.uk/about-bt-wifi">https://get-help-with-tech.education.gov.uk/about-bt-wifi</a></p> <p><a href="https://www.bristollearningcity.com/bcc-guidance-supporting-the-return-to-formal-education/">https://www.bristollearningcity.com/bcc-guidance-supporting-the-return-to-formal-education/</a></p> <p>Consider how to support SEND provision in the return to full school attendance</p> <p>Support for front line staff <a href="https://covid.minded.org.uk/">https://covid.minded.org.uk/</a></p> <p>Healthy child programme: <a href="https://www.gov.uk/government/publications/healthy-child-programme-0-to-19-health-visitor-and-school-nurse-commissioning">https://www.gov.uk/government/publications/healthy-child-programme-0-to-19-health-visitor-and-school-nurse-commissioning</a></p> <p>DfE coronavirus helpline: Telephone 0800 046 8687 Email: DfE.CoronavirusHelpline@education.gov.uk</p>	possib le	

**NOTE: If the risk rating is either High, Very High, Medium or Low proceed to section 2. If the risk rating is No Significant Risk no further action is required.**

## Section 2 - ACTION PLAN – what additional precautions will the school put in place

What is the Hazard You Need to Control?	What additional precautions do you need to either eliminate the risks or to reduce the risk to: at least the MEDIUM RISK RATING or ideally the LOW RISK RATING.	Who is Responsible for Implementing	When Are These Controls to be Implemented	When Were These Controls Implemented (Date)?
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		These Controls?	(Date)?	
Transmission of infection with Covid-19 during school activities where wearing Face coverings is indicated	<p>As a minimum, revisit gov.uk guidance on how to wear appropriately. Misuse may inadvertently increase the risk of transmission, and there may also be negative effects on communication and children's development.</p> <p>No face coverings when engaging in physical activities.</p> <p>Early Years &amp; Primary schools: Staff to wear face coverings in communal areas such as staff rooms and may in classrooms if social distancing not possible between adults (not between adults and children)</p> <p>Face visors or shields should not be worn as an alternative to face coverings unless you have a specific risk assessment to cover the specific situation and should always be cleaned appropriately.</p> <p><a href="https://www.gov.uk/guidance/face-coverings-when-to-wear-one-exemptions-and-how-to-make-your-own">Face coverings: when to wear one, exemptions, and how to make your own - GOV.UK (www.gov.uk)</a></p> <p>For secondary Special Schools please read: <a href="https://publishing.service.gov.uk/guidance/operational-guidance-for-special-schools-special-post-16-institutions-and-alternative-provision">Additional operational guidance for special schools, special post-16 institutions and alternative provision (publishing.service.gov.uk)</a></p>			
Transmission of infection of Covid-19 during wraparound care	<p>Review protocols.</p> <p>Keep year group bubbles apart in a similar arrangement to that in classrooms. Extra cleaning may be indicated. Parents or carers may not join pupils in wraparound care, they must drop/collect at the gate as with current school arrangements.</p> <p>p.51 <a href="https://publishing.service.gov.uk/guidance/schools-coronavirus-covid-19-operational-guidance">Schools coronavirus (COVID-19) operational guidance (publishing.service.gov.uk)</a> and <a href="https://www.gov.uk/guidance/protective-measures-for-holiday-and-after-school-clubs-and-other-out-of-school-settings-during-the-coronavirus-covid-19-outbreak">Protective measures for holiday and after-school clubs, and other out-of-school settings during the coronavirus (COVID-19) outbreak - GOV.UK (www.gov.uk)</a></p>			

**RISK RATING MATRIX**  
 (Notes To Aid Completion Of The Risk Assessment Format)  
 Table 1

Potential Severity of Harm	Meaning	Likelihood of Harm	Meaning
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<b>Fatal/Major Injury</b>	Death, major injuries or ill health causing long-term disability/absence from work.	<b>High Likelihood</b>	Occurs repeatedly / event only to be expected
<b>Serious Injury</b>	Injuries or ill health causing short-term disability/absence from work (over three days)	<b>Possible</b>	Moderate chance/could occur sometimes
<b>Minor Injury</b>	Injuries or ill health causing no significant long-term effects and no significant absence from work	<b>Improbable</b>	So unlikely that probability is close to zero

**Table 2**

Risk Rating - Degree of Injury by Likelihood/Probability			
	<b>High Likelihood</b>	<b>Possible</b>	<b>Improbable</b>
<b>Fatal/Major Injury</b>	<b>Very High Risk</b>	<b>High Risk</b>	<b>Medium Risk</b>
<b>Serious Injury</b>	<b>High Risk</b>	<b>Medium Risk</b>	<b>Low Risk</b>
<b>Minor Injury</b>	<b>Medium Risk</b>	<b>Low Risk</b>	<b>No Significant Risk</b>