



# Get Digital Basic IT Course

**13<sup>th</sup> September until 22<sup>nd</sup> November**  
**Symes Resource Centre BS13 0BE**  
**9.30 – 11.30am**

**A practical and friendly course to introduce you to computers and digital skills, learn how to**

- **Compose and send email**
- **Complete online form**
- **Use internet to find information**
- **Use word processing to create and save a document**
- **Explore useful websites for jobs and everyday life**
- **Create a strong password to protect personal data**

**Contact: Helen Richards to book a place**

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